



CITY OF
Lethbridge

Call for Proposals Nicholas Sheran Stairwell Public Art Project August 24, 2017

Project Intent

The City of Lethbridge Art Committee, on behalf of the Lethbridge Sport Council, is seeking an artist to design and fabricate a mural (on panel) or bas relief sculpture (maximum 3" depth) to be installed in the entrance stairwell of the Lethbridge Sport Council offices located on the second floor of the Nicholas Sheran Leisure Ice Centre (401 Laval Blvd W.). The intent of the project is to provide a permanent piece of public art that celebrates community sports while creating a more welcoming, appealing and professional entrance to the Lethbridge Sport Council office and the Arena Concourse. The City of Lethbridge will be responsible for the installation of the artwork.

Background

Lethbridge Sport Council: The Lethbridge Sport Council (LSC) provides leadership and a collective voice for sport in Lethbridge, offering quality sport experiences to all and attracting, creating and retaining sport tourism opportunities for Lethbridge. The LSC, formalized as a not for profit society in 2008, exist to support the enhancement and development of sport in Lethbridge while advocating and promoting the values and benefits of sport.

Nicholas Sheran recreation complex: Built in the 1980s, the Nicholas Sheran recreation complex includes the Nicholas Sheran Leisure Centre pool, the Nicholas Sheran Ice Centre and an outdoor spray park. It is a popular destination for families and is used by many community sport and leisure groups. The Centre is also home to the Lethbridge Sport Council and the Alberta Sport Development Centre Southwest. It is named after Nicholas Sheran, an American Entrepreneur who is credited with establishing the first coal mine in Alberta.

Scope of Work:

The selected artist will be responsible for:

- Artwork design (final design information including working drawings and a detailed materials list to be submitted for review and approval in advance of fabrication. Proof of compliance to non-combustible material use will be required. In the event plywood is used for the project any cut edges must be coated with a flame retardant material such as an intumescent paint.)
- Artwork fabrication
- Delivery of work to the installation site
- Providing all appropriate hardware necessary for anchoring the artwork to a concrete block wall
- On site consultation regarding handling and installation of the artwork when the work is installed
- Provision of a maintenance manual

Site Considerations

The artwork will be installed on the concrete block walls that form the entrance way to the Ice Arena Concourse and the Sport Council Offices. Design should consider engagement of visitors when they first enter the building. Artists may use a minimum of one of the walls and a maximum of three of the walls. Wall 2 as depicted below must be used. Installation must not affect the passage of staff and patrons and the safe use of the stairs, stairway, guardrails or handrails.

Site Requirements:

- Installation on all walls must be above light fixture height (photos attached). Consideration should be given for placing the work out of reach of stairwell users.
- The stairwell is located in a relatively high traffic area that has minimal supervision so durability of materials and maintenance requirements are a consideration.

- The work must conform to the building and safety code requirements for exit stairwells including but not limited to, units of exit width, clear stairway height and obstruction of safe passage.
- The artwork must be fabricated using non-combustible or flame retardant materials. Work that is mounted on plywood or other materials that are considered combustible as defined in the Alberta Building Code must be impregnated with a fire resistant material. The edges must also be protected from combustibility and the details as to the alternative solution for this protection must be applied as required by the Alberta Building Code and receive approval prior to installation.
- Weight of the work is also a consideration as there will be no modification of the block wall to accommodate extremely heavy works. The successful applicant will be required to submit a final design that includes the weight of the work and a detailed explanation of project materials for review and approval by the City of Lethbridge Facility Department. An artwork that is deemed to be of an excessive weight will require an engineered certified drawing of an appropriate anchorage system.
- Approximate Wall Measurements:
Wall 1 - North: 10' high x 9'wide; Wall 2 - East: 10' high x 8' wide; Wall 3 - South: 8' high x 5'wide

Important Note: Proposals that include materials that do not meet the requirements of the Alberta Building Code will be disqualified and will not be considered during the submission adjudication process. It is strongly recommended that artists contact Dean Romeril, Facility Planner, City of Lethbridge Facility Services at dean.romeril@lethbridge.ca to discuss their proposed materials in advance of submitting their proposals.

Eligibility

The competition is open to all Lethbridge and area artists.

Budget

The total budget for the Nicholas Sheran Stairwell project is **\$10,000.00**. This fee will be inclusive of all project costs including but not limited to:

- Artist design fees
- General Administrative expenses
- All fabrication costs including all materials and any contracted or third party fees
- Installation hardware
- Costs for shipping and delivery of artwork to installation site at Nicholas Sheran
- Any travel and accommodation expenses including travel for site visits, fabrication and installation if required

Disbursements will be made throughout the project as per a negotiated schedule.

Selection Criteria

Criteria	Points	Weighting	Subtotal
Relevance of design to community sport and the mandate of the Lethbridge Sports Council	/10	X 3	30
Capacity of the design to activate and enhance the stairwell	/10	X 3	30
Quality of work as demonstrated in relevant past work	/10	X 2	20
Durability and maintenance requirements of proposed work	/10	X 2	20
Total			100

Scale: Points will be assigned on information provided on a scale of 0 – 10 as defined as:	
0	Does not meet expectations
1-3	Somewhat meets expectations
5	Meets expectations
6-9	More than meets expectations
10	Exceeds expectations

Project Timeline

- Call posted: August 24, 2017
- Group Site visit: September 7, 2017 – 10:00 am, Sport Council Office; 401 Laval Blvd W, Lethbridge
- Proposal submission deadline: October 20, 2017
- Selected artist notified: November 1, 2017
- Contract commences: November 17, 2017
- Final Design Submission: December 11, 2017
- Installation deadline: no later than May 31, 2018

Submission Requirements

Submissions will only be accepted in electronic format, submitted by e-mail. All documents must be sent in PDF format.

Please send all requested materials in one document; do not submit multiple attachments.

Proposal Submission Package

The following items must be submitted as part of the proposal:

- A letter of interest including a brief description of the artist's interest in the project and a description of proposed work including proposed materials and maintenance considerations
- A preliminary rough rendering of the artist's concept
- A current artist CV
- Up to five high-resolution images of previous work relevant to the project
- A supporting image list including the date, medium, dimensions, and a brief description of work
- Names and contact information of three references familiar with the artist's work
- Additional information: A maximum of five pages of additional information that would strengthen the artist's application can be submitted.

Application Submission and Deadline:

Electronic proposals must be submitted to Suzanne Lint, Chair of the City of Lethbridge Public Art Project Commissioning Committee and Executive Director of the Lethbridge Allied Arts Council, at director@artslethbridge.org, by midnight local time on October 20, 2017. Please use "Nicholas Sheran Stairwell" as the subject for your e-mail.

Questions can be directed to Suzanne at the e-mail address provided above or at (403) 320-0555.

Final Considerations

The June 2017 Call for Proposal for Public Art for the Nicholas Sheran Stairwell is being reposted with the current Call for Proposals reflecting a budget increase to \$10,000. This project is funded by the City of Lethbridge's Public Art program; for more information, please review the [City of Lethbridge's Public Art Policy](#).

Incomplete submissions will be deemed ineligible and disqualified.

The successful applicant will enter into an agreement with the City of Lethbridge.

The City of Lethbridge reserves the right to reject all proposals without further compensation.

The City of Lethbridge reserves the right to modify project timelines.

Wall 1 - North



Wall 2 - East



Wall 3 - South

